Each month, the district executive schedules a day of planning in which the work to be done in the month ahead is reviewed. This includes such items as district personnel vacancies, the cultivation and selection of personnel to fill vacancies, membership, Friends of Scouting, reregistration of units, new units, units that require special service, program features, and how to help units improve the quality of their program. Agendas are prepared for each of the meetings listed on this sheet. The district executive then meets with each of these groups, as noted. When the cycle of all these meetings is complete, the process begins again.