

# How to Obtain a Certificate of Insurance

## LDS YOUTH GROUPS

All groups attending BSA day or youth camps must provide a Certificate of Insurance.

These requests should be entered online at least two weeks before the activity takes place.

Below is a list of Information you will need to successfully request a certificate of Insurance.

Visit: <https://ldschurchportal.secure.force.com/certificates> and click "Certificate of Insurance"

**Requestor Information:** (You are the REQUESTOR. You represent the Church organization or affiliated entity.)

- Name
- E-mail Address
- Daytime telephone
- Title or Calling
- Sponsoring Unit (Ward and Stake)

### **Activity Information**

- Include activity description and details, location address, and dates.
- *A list of camp addresses are included on the back of this sheet.*

### **Certificate Holder Information:**

- Crossroads of the West Council, BSA and the Boy Scouts of America
- 1200 E 5400 S, Ogden, Utah 84403
- Josh Haacke
- [joshua.haacke@scouting.org](mailto:joshua.haacke@scouting.org); (801) 479-5460

### **Insurance Requirements:**

- General Liability:
  - General Aggregate Limit: \$2,000,000
  - Products & Completed Operations Aggregate: \$1,000,000
  - Personal & Advertising Injury Limit: \$1,000,000
  - Each Occurrence Limit: \$2,000,000
  - Medical Expense Limit: \$5,000
  - Automotive Liability: \$1,000,000

Print the Certificate of Insurance and bring it with you to camp. When you arrive to camp, you will be asked to provide the certificate.

## Camp Addresses

### (USE FOR “ACTIVITY INFORMATION” SECTION)

**Camp Bartlett**

Forest Road 1000  
Montpelier, Idaho 83254

**Camp Loll**

Camp Loll Road  
Ashton, Idaho 83420

**Camp Browning**

15510 East Causey Drive  
Huntsville, Utah 84317

**Camp Maple Dell**

14166 South Payson Canyon Road  
Payson, Utah 84651

**Camp Eagle Mountain**

4000 North  
Cedar Valley, Utah 84013

**Ogden Ropes Course**

1200 East 5400 South  
Ogden, Utah 84403

**Hinckley Scout Ranch**

FFR059  
Utah 82930

**Teton High Adventure Base**

11750 South, US-89  
Jackson, Wyoming 83001

**Camp Hunt**

2000 North Bear Lake Boulevard  
Garden City, Utah 84028

**Camp Tracy**

3901 Mill Creek Road  
Salt Lake City, UT 84109

**Camp Kiesel**

15510 East Causey Drive  
Huntsville, Utah 84317